ISHA'S GMP CONSULTANCY PVT. LTD. Ensuring Global GMP Compliance	**Training Feed Back Form**	Page **1** of **1**

Client:

Employee Name		Employee Code	
Department		Designation	
Date		Time	
Training Topics	Good Documentation Practice (GDP) & ALCOA++		

Please rate your level of agreement with each of the following statements

	Excellent	**Very Good**	**Good**	**Average**
Course Content				
Did the course content meet your expectations?				
Can you practically apply the course material to your daily work situations?				
How will the course affect your ability to perform your job from now on?				
How would you rate the focus and structure of the course?				
Process of Training				
Training received was adequate for my position?				
Provided training materials were clearly and accurately written?				
I received an enough resources/material?				
Mentoring was provided in a timely manner?				
Instructional methods used during mentoring were effective?				
Structure of Training				
The usefulness of the information received in training.				
The structure of the training session(s).				
The usefulness of the training materials.				
Was this training appropriate for your level of experience?				
About Trainer				
How knowledgeable was the facilitator on the subject matter?				
Did the facilitator explain the concepts clearly and in an understandable way?				
How did the facilitator handle questions that were asked?				
How would you rate their facilitation skills overall?				
How do you rate the training overall?				

Any other feedback you would like to share, about the programme:

Reviewed by (Training Co-ordinator)